



Grand River Mustangs Covid-19 Communication Plan

During the Return to Hockey Stages the Grand River Mustangs organization will maintain effective communication with our membership.

OWHA Suggestion Communication Plan	Grand River Mustangs Communication Plan
<p>Ensure up to date contact information for all association/team members is on-file</p>	<ul style="list-style-type: none"> - Electronic files are filed in the GRM website and RAMP system.
<p>Determine best method to distribute information (i.e., Facebook page, direct e-mail lists, webinars ...)</p>	<ul style="list-style-type: none"> - Information will be communicated via the GRM website as well as GRM Twitter account and Facebook page. Information (dated) will be posted under the COVID-19 heading in the GRM Main Page Menu Bar - Email groupings will also be created of registered members by teams
<p>Determine the responsibility for communication within the association/team during the Return to Hockey stages (i.e., staff, volunteer, COVID-19 Oversight Group)</p>	<ul style="list-style-type: none"> - Core communicator: GRM President - COVID-19 Oversight Group receives communications from COVID team leads and notifies GRM President - Team COVID leads receive information from COVID Committee to share with team members and team members notify Team COVID leads of symptom/testing activity -GRM Webmaster posts information.

<p>Establish consistent cadence of communication to maintain connection with association/team members during Return to Hockey (i.e., Weekly, Biweekly)</p>	<ul style="list-style-type: none"> - Information will be posted as it is received - Email members when required
<p>Consider holding a virtual Town Hall/ Webinar to deliver information on Return to Hockey protocols and answer any questions/ concerns</p>	<ul style="list-style-type: none"> - Communication will be posted on GRM website with FAQ page to be updated
<p>Consider where communications/ documents can be stored on a website or social media site for future reference by association/team members</p>	<ul style="list-style-type: none"> - Documents and information will remain under the COVID-19 Menu in the GRM Main Page Menu Bar
<p>Designate member of COVID-19 Oversight Group to follow up with any individuals who become unwell with symptoms of COVID-19 during hockey activities</p>	<ul style="list-style-type: none"> -COVID-19 Oversight Group and/or GRM President
<p>Determine paper or virtual storage location for daily Session Participation Tracking sheets</p>	<ul style="list-style-type: none"> - Paper Tracking and Screening Sheets created -RAMP online screening tool to be used
<p>If it is determined that an association/team member has been tested for COVID-19, inform all association/team members that may have been in close contact with that individual</p>	<ul style="list-style-type: none"> - While relevant members are notified, no identifying information of the affected individual is shared

<p>If it is determined that an association/team member has tested positive for COVID-19 inform all association/team members that may have been in close contact with that individual.</p>	<p>- While relevant members are notified, no identifying information of the affected individual is shared</p>
<p>Ensure the facility and OSHA are informed if an association/team member is diagnosed with COVID-19.</p>	<p>- Communication by Covid Committee and/or GRM President</p>

Revised Sept. 29/20